##  **Form 4A – Self-Certification of Compliance for Completed Landscape Works**

##  **within lot under Landscape Clause** Notes (1), (2) & (4)

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| **To:** | **\*District Lands Office/#\_\_\_\_\_\_\_\_\_/ #\_\_\_\_\_\_\_\_\_\_ Section of Lands Department** |

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| **Section I** |
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| Lot Number (No.) | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Address | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **Section II** |
| I, #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, hereby confirm that I am a Registered Landscape Architect (RLA) (Registration No. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) registered under the Landscape Architects Registration Ordinance (Cap. 516), appointed or authorized by the owner(s) of the above lot, to act on his/their behalf to submit a Self-Certification of Compliance (SCC) of landscape works required under Special Condition No(s). #\_\_\_\_\_\_\_\_ of the lease Note (3).I certify that the completed landscape works as shown in Drawing No(s). & Rev. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (*copy attached*) approved by Lands Department (LandsD) on #\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)* under letter ref. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have been implemented satisfactorily \*without amendments/ with minor amendments. A full report in **Form 3A** on the completed landscape works is **attached** hereto.The SCC for landscape works: |
| [ ]  | does not involve any completed Tree Preservation and Removal Proposal (TPRP) including Old and Valuable Trees, trees of particular value, and any other trees as designated and preserved under lease. |
| [ ]  | involves completed TPRP with approval given by LandsD on #\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)* under letter ref. #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. |

| **Section III** |
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| I can be contacted at \*telephone/ mobile no. #\_\_\_\_\_\_\_\_\_\_\_ for a joint full compliance checking, if required by LandsD.I hereby acknowledge that the submission of the above SCC for deemed compliance and the deemed compliance (if given) of the landscape clause under lease pursuant to PN 1/2020 and PN 1/2020A will be limited to the landscape works within the lot, and should not be construed as an acknowledgement that anything indicated in the SCC or the approved or implemented LMP/ LP is in all respects in compliance with other lease conditions. I further acknowledge that any such deemed compliance, if given, will not in any way prejudice or affect any rights of the Government under the lease including the right to take lease enforcement action in respect of any breach or failure to observe any of the lease conditions which may exist at the date when the deemed compliance is given, and that any such compliance, if given, will not in any way prejudice or affect LandsD’s rights to withdraw or revoke the deemed compliance for any reasons, and that LandsD reserves its right to withdraw or revoke the deemed compliance if it finds out at any time that the landscape works have not been completed in accordance with the approved LMP/ LP. I hereby certify that all the information in this SCC and in **Form 3A** attached is true and complete. I understand that if I provide any incorrect or incomplete information, a complaint may be lodged with the Landscape Architects Registration Board for investigation of the alleged misconduct or negligence pursuant to the Landscape Architects Registration Ordinance (Cap. 516).I hereby acknowledge that the Director of Lands (the Director) is not obliged to keep the content of this SCC, its attachments/ enclosures or any documents submitted in support of or in relation to the SCC confidential, particularly in circumstances when the Director considers that disclosure is in the public interest and/ or it would be reasonable for the Director to accede to requests from third parties with interest over the above lot for access to this SCC. This acknowledgement applies irrespective of whether the consent in the following paragraph is given or not. |
| [ ]  | Insofar as consent is required under any statutory, regulatory or other provisions, I hereby consent and/ or have procured consent from the relevant intellectual property rights owner that the Director may disclose the content of this SCC, its attachments/ enclosures and any documents submitted in support of or in relation to this SCC to any third party including members of the public upon request of any such third party, media or otherwise, or on LandD’s own accord.  |

| **Section III (cont’d)** |
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| The relevant statement (**Form 5A**) signed by the lot owner(s) regarding this SCC is hereto **attached**. |
| Signature*(signed by the RLA with valid registration chop affixed)* | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name of RLA | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Registration No. | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date | #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *(dd/mm/yyyy)* |

**Notes**:

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| 1. This Form shall be submitted in conjunction with Form 3A and Form 5A for submission of a Self-Certification of Compliance (SCC) on completion of landscape works required under leases pursuant to PN 1/2020 and PN 1/2020A, save for situations mentioned in Note (2) below. The submission of SCC is mandatory for LMP and optional for LP clause.
2. Where landscape works are also imposed as a planning condition, it is not necessary to submit a SCC for landscape works to LandsD as Planning Department will be responsible for compliance checking.
3. All references to “lease” in this Form shall include Conditions of Sale / Grant / Exchange, etc. as the case may be.
4. Compliance checking upon completion of landscape works for areas to be handed back to the Government or areas formed outside lot boundary or government land designated by colour (Coloured Areas) on the lease plan, the concerned Bureau/ Department will be responsible for compliance checking at the implementation stage in accordance with the relevant clauses under lease, JPN 3 and DEVB TC(W) No. 6/2015.
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\* Delete as appropriate

**#** Fill in as appropriate

□ Tick as appropriate

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Personal Information Collection Statement*

*PLEASE READ THE FOLLOWING*

*BEFORE COMPLETING THIS FORM*

1. *The information provided in this Form including its attachments/ enclosures and any documents submitted in support of or in relation to the certification under this Form will be used by Lands Department for the purposes of considering and processing submission of self-certification of compliance of landscape works, checking or ensuring compliance in relation to the landscape works under the lease and for other purposes related to such submission.*

*2. The provision of all the information in this Form including its attachments/ enclosures and any documents submitted in support of or in relation to the certification under this Form is required in relation to checking or ensuring compliance with the lease conditions. The provision of personal data in this Form is obligatory. Your submission of self-certification of compliance of landscape works will not be processed if you fail to provide all the information as requested.*

*3. All the information provided in this Form including its attachments/ enclosures and any documents submitted in support of or in relation to the certification under this Form may be disclosed to other government bureaux / departments for the purposes mentioned in paragraphs 1 and 2 above.*

*4. You have the right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486). Such right of access includes the right to obtain a copy of the personal data provided in this Form upon payment of the applicable charge.*

*5. Enquiries on the personal data collected, including the request for access to and correction of the data, should be addressed to the Departmental Personal Data Controlling Officer at Lands Department, 20/F., North Point Government Offices, 333 Java Road, North Point, Hong Kong.*